

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 361
Minutes of Meeting of Board of Directors
February 13, 2026

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 361 (the “District”) held its regular monthly meeting in accordance with the duly posted notice of the meeting and the Texas Open Meetings Act. The roll was called of the duly constituted officers and members of said Board, as follows:

Todd Covart	President
Jaclyn Hood	Vice President
Erica Dobbs	Assistant Vice President
Christopher D. Roundy	Secretary
Richard Williamson	Director

All of the above were present, thus constituting a quorum.

Also present at the meeting were Charlie LaConti of Municipal Accounts & Consulting, L.P. (the “District’s Bookkeeper”); Cameron King of M. Marlon Ivy & Associates, Inc. (the “District’s Operator”); Cindy Fields and Alene Frey of BGE, Inc. (the “District’s Engineer”); Monica Pena of Utility Tax Service, LLC (the “District’s Tax Assessor”); and Jonathan Roach, Jessica Gentry, and Hayden Toth of Roach & Associates, PLLC (the “District’s Attorney”).

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES FOR PRIOR BOARD MEETINGS

The Board considered the regular meeting minutes of January 9, 2026, for approval. After some discussion, Director Hood motioned to approve the minutes from the regular meeting held on January 9, 2026. Director Covart seconded the motion, which passed unanimously.

BOOKKEEPER’S REPORT

Mr. LaConti presented the Bookkeeper’s Report, including the investment report and invoices submitted for payment; a copy is attached as **Exhibit “A”**. He presented additional Check #10717 in the amount of \$1,003.68 payable to Director Roundy for the Association of Water Board Directors (“AWBD”) Winter Conference and the AWBD Park webinar. After some discussion, Director Covart motioned to approve the Bookkeeper’s Report and to authorize payment of the invoices, including Check #10717. Director Roundy seconded the motion, which passed unanimously.

TAX ASSESSOR'S REPORT

Ms. Pena presented the Tax Assessor's Report; a copy is attached as Exhibit "B". After some discussion, Director Hood motioned to approve the Tax Assessor's Report and authorize payment of invoices. Director Covart seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Ms. Fields reviewed the Engineer's Report; a copy is attached as Exhibit "C", and provided updates on the following:

(1) Wastewater Treatment Plant Generator & Main Electrical Service Replacement, noting that the final inspection was held on January 15, 2026, resulting in minor punchlist items, indicating they have been addressed. She further stated that the remaining work includes conducting the required arc-flash study and placing appropriate labels on the electrical equipment. Ms. Fields stated that Pay Estimate No. 8 in the amount of \$54,900.00 payable to McDonald Municipal and Industrial was presented to the Harris County Municipal Utility District No. 344 for approval at their last meeting.

(2) Water Plant Motor Control Center ("MCC") Replacement, noting that the new MCC is being fabricated.

(3) WWTP Permit Renewal Amendment, noting that the application is in the technical review phase and the draft permit is pending. She stated that the first publication had been completed and that the second would be completed once the draft permit is received.

(4) AWIA 2026 Risk & Resilience Assessment ("RRA") & Emergency Response Plan ("ERP") Renewals, noting that the District's Engineer is continuing to work on the updates to the RRA and the ERP. She stated that the ERP had been updated, but the template was slightly modified. Ms. Fields explained that the estimated not-to-exceed hourly costs to complete the ERP update and perform the updated RRA are \$5,000.00 and \$10,000.00, respectively.

After some discussion, Director Covart motioned to authorize the District's Engineer to complete the required updates to the ERP and RRA for an amount not to exceed \$5,000.00 and \$10,000.00, respectively. Director Hood seconded the motion, which passed unanimously.

OPERATOR'S REPORT

Mr. King presented the Operator's Report; a copy is attached as Exhibit "D", noting that the spare pump previously approved by the Board would be installed soon in the case that one (1) of the District's pumps goes out.

REVIEW ANNUAL SURVEY OF WAGE RATE SCALES

Mr. Roach discussed the requirements for adopting wage rate scales for construction and engineering projects. He further indicated that the Board has historically adopted the wage rate

scales concurrent with Harris County. After some discussion, Director Covart made a motion, seconded by Director Williamson, to adopt the wage rate scales concurrent with Harris County. The motion passed unanimously.

COMMUNICATIONS REPORT

Ms. Gentry presented the Communications Report; a copy is attached as **Exhibit “E”**.

REVIEW CONSULTANT AND VENDOR CONTRACT OPTIONS

This item was deferred.

SECURITY MATTERS

Mr. Roach noted that a joint security committee meeting would be held soon.

DIRECTOR’S REPORT

Director Roundy provided a brief review of the AWBD Parks Webinar he had recently attended.

ATTORNEY’S REPORT

Mr. Roach reviewed the District’s required annual filing with the Special Purpose District Public Information Database (“SPDPID”), indicating that much of the financial information used for the report is taken from the District’s most recent audit. Director Covart then made a motion, seconded by Director Hood, to approve the filing of the District’s financial report with the Comptroller. The motion passed unanimously.

2026 DIRECTORS ELECTION MATTERS

Mr. Roach reviewed important 2026 Directors Election dates and the election process generally with the Board, advising that Directors Covart, Roundy, and Dobbs are up for re-election. He then reviewed the Supplemental Agenda and presented and reviewed the following with the Board: the Order Calling Directors Election (the “Order”); a copy is attached hereto as **Exhibit “F”**; selection of the District’s Attorney as the District’s election agent; and payment of election of officials, noting that in the past the Board approved \$15 per hour. After discussion and upon a motion by Director Hood, seconded by Director Williamson, the Board voted unanimously to approve: (1) the Order; (2) Selection of the District’s Attorney as the District’s election agent; (3) and payment of \$15 per hour for election officials. He then advised that if the election was uncontested, it could be cancelled at their next regular meeting.

***EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTIONS 551.071, 551.074, ET. SEQ.**

The Board did not enter an executive session.

PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS

The Board concurred to reconvene for their next regular meeting on March 13, 2026, at 12:00 p.m. at the District Attorney's new office. After no further discussion, Director Hood motioned to adjourn the meeting. Director Dobbs seconded the motion, which passed unanimously.

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Approved this 13th day of March 2026.

/s/ Christopher D. Roundy
Secretary, Board of Directors

(SEAL)



LIST OF EXHIBITS

- Exhibit A - Bookkeeper's Report
- Exhibit B - Tax Assessor's Report
- Exhibit C - Engineer's Report
- Exhibit D - Operator's Report
- Exhibit E - Communications Report
- Exhibit F - Order Calling Directors Election