

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 361
Minutes of Meeting of Board of Directors
December 13, 2024

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 361 (the “District”) held its regular monthly meeting in accordance with the duly posted notice of the meeting and the Texas Open Meetings Act. The roll was called of the duly constituted officers and members of said Board, as follows:

Todd Covart	President
Jaclyn Hood	Vice President
Erica Dobbs	Assistant Vice President
Christopher D. Roundy	Secretary

All of the above were present, thus constituting a quorum.

Also present at the meeting were Charlie LaConti of Municipal Accounts & Consulting, L.P. (the “District’s Bookkeeper”); Josh Maas of M. Marlon Ivy & Associates, Inc. (the “District’s Operator”); Cindy Fields of BGE, Inc. (the “District’s Engineer”); Monica Pena of Utility Tax Service, LLC (the “District’s Tax Assessor”); and Jonathan Roach, Ray Arce, Jessica Gentry, and Hayden Toth of Roach & Associates, PLLC (the “District’s Attorney”).

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES FOR PRIOR BOARD MEETINGS

The Board considered the approval of the regular meeting minutes of November 8, 2024. After no discussion, Director Hood motioned to approve the regular meeting minutes from November 8, 2024. Director Covart seconded the motion, which passed unanimously.

BOOKKEEPER’S REPORT

Mr. LaConti presented the Bookkeeper’s Report, including the investment report and invoices submitted for payment; a copy is attached as **Exhibit “A”**. Director Covart inquired if the Directors would receive an advance for expenses for the Association of Water Board Directors 2025 Winter Conference. Mr. LaConti confirmed that the District’s Bookkeeper would distribute the expense advances at the Board’s next meeting before the 2025 Winter Conference. After some discussion, Director Covart motioned to approve the Bookkeeper’s Report and authorize payment of invoices. Director Hood seconded the motion, which passed unanimously.

DELINQUENT TAX REPORT

Mr. Roach presented the Delinquent Tax Report, noting there was no action.

TAX ASSESSOR'S REPORT

Ms. Pena presented the Tax Assessor's Report; a copy is attached as Exhibit "B". After some discussion, Director Covart motioned to approve the Tax Assessor's Report and authorize payment of invoices. Director Hood seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Ms. Fields reviewed the Engineer's Report; a copy is attached as Exhibit "C", and provided updates on the following:

(1) Emergency Preparedness Plan ("EPP") Update, noting the District's Engineer is continuing to coordinate with the Texas Commission on Environmental Quality ("TCEQ") regarding the revisions to the EPP submitted in June 2023.

(2) Wastewater Treatment Plant Generator Replacement, noting that McDonald Municipal & Industrial is currently installing duct banks and is preparing to install the gas line up to the meter.

(3) Water Plant Motor Control Center ("MCC") Replacement, noting that design is underway for the MCC replacement project

Director Covart inquired if the District's Engineer had spoken with Harris County regarding the additional taps requested for Deussen Park. Ms. Fields confirmed that she had responded to the inquiry, noting there was no available capacity.

OPERATOR'S REPORT

Mr. Maas presented the Operator's Report; a copy is attached as Exhibit "D", noting that approximately 1,100 smart meters have been installed. He further stated that the District's Operator would wait until after the holidays to continue with the smart meter installation and send out notifications to residents about the water usage app. After some discussion, Director Covart motioned to approve the Operator's Report and collections. Director Hood seconded the motion, which passed unanimously.

LAKEVIEW PARK MATTERS

Mr. Arce noted that a representative of the Summerwood Homeowners Association would be attending the Board's next meeting.

SECURITY MATTERS

Mr. Arce explained that Flock Safety's issues regarding their expired licenses only affected non-government accounts, not municipal utility districts. Director Dobbs stated that one of the Summerwood Clubhouses had a change in hours due to security issues, noting that there had been a theft.

COMMUNICATIONS REPORT

Ms. Gentry presented the Communications Report; a copy is attached as Exhibit “E”. Mr. Roach noted that the Department of Justice recently adopted new regulations for all government entity websites to be ADA-compliant by a certain date, which for jurisdictions like the District is April 2027.

Mr. Toth exited the meeting.

ATTORNEY’S REPORT

Mr. Roach noted that government entities, including the District, which have eminent domain authority, are required to file an annual report with the State Comptroller by February 1 each year. After no discussion, Director Hood motioned to authorize the filing of the annual Eminent Domain Report by the District’s Attorney. Director Covart seconded the motion, which passed unanimously. Next, Mr. Roach presented the 2025 Master Calendar.

SUMMERWOOD MATTERS

The Board discussed having a holiday neighborhood decorating contest next year.

*EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTIONS 551.071, 551.074, ET. SEQ.

The Board did not enter into executive session.

PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS

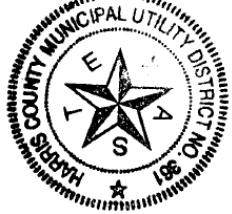
The Board concurred to reconvene for their next regular meeting on January 10, 2025, at 12:00 p.m. at the District Attorney’s office. After no further discussion, Director Hood motioned to adjourn the meeting. Director Covart seconded the motion, which passed unanimously.

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Approved this 10th day of January 2025.

/s/ Christopher D. Roundy
Secretary, Board of Directors

(SEAL)



LIST OF EXHIBITS

- Exhibit A - Bookkeeper's Report
- Exhibit B - Tax Assessor's Report
- Exhibit C - Engineer's Report
- Exhibit D - Operator's Report
- Exhibit E - Communications Report