

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 361
Minutes of Meeting of Board of Directors
February 21, 2025

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 361 (the “District”) held its regular monthly meeting in accordance with the duly posted notice of the meeting and the Texas Open Meetings Act. The roll was called of the duly constituted officers and members of said Board, as follows:

Todd Covart	President
Jaclyn Hood	Vice President
Erica Dobbs	Assistant Vice President
Christopher D. Roundy	Secretary

All of the above were present, thus constituting a quorum.

Also present at the meeting were Garrett Tabor* of Municipal Accounts & Consulting, L.P. (the “District’s Bookkeeper”); Josh Maas* of M. Marlon Ivy & Associates, Inc. (the “District’s Operator”); Cindy Fields* of BGE, Inc. (the “District’s Engineer”); Monica Pena of Utility Tax Service, LLC (the “District’s Tax Assessor”); Jonathan Roach, Debbie Gentry, Ray Arce, Jessica Gentry, Jewel Wheeler, and Jeffrey Blankenship of Roach & Associates, PLLC (the “District’s Attorney”); and Brian Harding, TJ Covart, and Gianfranco Remiggi, members of the public. [*Remote Attendees]

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES FOR PRIOR BOARD MEETINGS

The Board considered the approval of the regular meeting minutes of January 10, 2025. After no discussion, Director Hood motioned to approve the regular meeting minutes from January 10, 2025. Director Covart seconded the motion, which passed unanimously.

TAX ASSESSOR’S REPORT

Ms. Pena presented the Tax Assessor’s Report; a copy is attached as **Exhibit “A”**. After some discussion, Director Hood motioned to approve the Tax Assessor’s Report and authorize payment of invoices. Director Covart seconded the motion, which passed unanimously.

BOOKKEEPER’S REPORT

Mr. Tabor presented the Bookkeeper’s Report, including the investment report and invoices submitted for payment; a copy is attached as **Exhibit “B”**. After some discussion, Director Covart motioned to approve the Bookkeeper’s Report and authorize payment of invoices. Director Dobbs seconded the motion, which passed unanimously.

ENGINEER'S REPORT

Ms. Fields reviewed the Engineer's Report; a copy is attached as Exhibit "C", and provided updates on the following:

(1) Emergency Preparedness Plan ("EPP") Update, noting that the Texas Commission on Environmental Quality ("TCEQ") sent an approval letter to the District's Engineer regarding the EPP submitted in June 2023. She also noted that the approval letter was sent to the incorrect address. Mr. Roach confirmed that the District's Attorney would confirm and update the District address with the TCEQ.

(2) Wastewater Treatment Plant Generator Replacement, noting that McDonald Municipal & Industrial has installed the internal gas line from the generator up to the meter and has installed bollards around the generator pad. She stated that the District's Engineer is awaiting delivery of the generator and the main line extension by CenterPoint. Finally, Ms. Fields noted that the District's Engineer presented Pay Estimate Nos. 2 and 3, in the amount of \$22,500.00 and \$53,550.00, payable to McDonald Municipal & Industrial, and was approved by Harris County Municipal Utility District No. 344.

REVIEW OF ANNUAL SURVEY OF WAGE RATE SCALES

Mr. Roach discussed the requirements for adopting wage rate scales for construction and engineering projects. He further indicated that the Board has historically adopted the wage rate scales concurrent with Harris County. After some discussion, Director Hood made a motion, seconded by Director Covart, to adopt the wage rate scales concurrent with Harris County. The motion passed unanimously.

OPERATOR'S REPORT

Mr. Maas presented the Operator's Report; a copy is attached as Exhibit "D". After some discussion, Director Covart motioned to approve: (1) the Operator's Report; and (2) the filing of the Consumer Confidence Report. Director Roundy seconded the motion, which passed unanimously.

SUMMERWOOD MATTERS

This item was deferred.

SECURITY MATTERS

This item was deferred.

ATTORNEY'S REPORT

Mr. Roach reviewed the District's required annual filing with the Special Purpose District Public Information Database ("SPDPID"), indicating much of the financial information used for the report is taken from the District's most recent audit. Director Hood then made a motion,

seconded by Director Covart, to approve the filing of the District's financial report with the Comptroller. The motion passed unanimously.

Next, Mr. Roach noted that he would send an updated list of legislative updates. He stated that the last day to file new bills is March 14, 2025. Then, Mr. Roach presented the different special districts' water days in March.

COMMUNICATIONS REPORT

Ms. Jessica Gentry presented the Communications Report; a copy is attached as **Exhibit "E"**, noting the recent "News Post" about the online accounts for resident smart meter. The Board then discussed various updates including the park award, clarification on trash days, and news posts.

Messrs. Maas, Tabor, and Ms. Fields exited the meeting.

DISTRICT STRATEGIC PLANNING AND BOARD VISIONING SESSION

The Board discussed various topics, including Lakeview Park Phase 2, the possible appointment of a fifth Director, security updates, community events, and potential District projects.

***EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTIONS 551.071, 551.074, ET. SEQ.**

The Board did not enter into an executive session.

PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS

The Board concurred to reconvene for their next regular meeting on March 14, 2025, at 12:00 p.m. at the District Attorney's Office. After no further discussion, Director Hood motioned to adjourn the meeting. Director Roundy seconded the motion, which passed unanimously.

Approved this 14th day of March 2025.

/s/Christopher D. Roundy
Secretary, Board of Directors



LIST OF EXHIBITS

- Exhibit A - Tax Assessor's Report
- Exhibit B - Bookkeeper's Report
- Exhibit C - Engineer's Report
- Exhibit D - Operator's Report
- Exhibit E - Communications Report