

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 361
Minutes of Meeting of Board of Directors
August 8, 2025

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 361 (the “District”) held its regular monthly meeting in accordance with the duly posted notice of the meeting and the Texas Open Meetings Act. The roll was called of the duly constituted officers and members of said Board, as follows:

Todd Covart	President
Jaclyn Hood	Vice President
Erica Dobbs	Assistant Vice President
Christopher D. Roundy	Secretary

All of the above were present, thus constituting a quorum.

Also present at the meeting were Charlie LaConti of Municipal Accounts & Consulting, L.P. (the “District’s Bookkeeper”); Josh Maas of M. Marlon Ivy & Associates, Inc. (the “District’s Operator”); Cindy Fields of BGE, Inc. (the “District’s Engineer”); Monica Pena of Utility Tax Service, LLC (the “District’s Tax Assessor”); Jonathan Roach, Ray Arce, who entered later in the meeting, Jessica Gentry, and Hayden Toth of Roach & Associates, PLLC (the “District’s Attorney”); Ken Farrar of Best Trash; and Mark Williamson, a member of the public.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES FOR PRIOR BOARD MEETINGS

The Board considered the regular meeting minutes of July 11, 2025, for approval. After some discussion, Director Hood motioned to approve the minutes from the regular meeting held on July 11, 2025. Director Covart seconded the motion, which passed unanimously.

ANNUAL AUDIT REPORT FOR FISCAL YEAR END (“FYE”) MAY 31, 2025

Mr. Roach noted that the FYE May 31, 2025, Audit would be ready for review at the Board’s next meeting.

BOOKKEEPER’S REPORT

Mr. LaConti presented the Bookkeeper’s Report, including the investment report and invoices submitted for payment; a copy is attached as **Exhibit “A”**. After some discussion, Director Hood motioned to approve the Bookkeeper’s Report and authorized payment of invoices. Director Covart seconded the motion, which passed unanimously.

TAX ASSESSOR’S REPORT

Ms. Pena presented the Tax Assessor's Report; a copy is attached as Exhibit "B".

Mr. Arce entered the meeting temporarily.

After some discussion, Director Hood motioned to approve the Tax Assessor's Report and authorize payment of invoices. Director Covart seconded the motion, which passed unanimously.

Mr. Arce exited the meeting.

ENGINEER'S REPORT

Ms. Fields reviewed the Engineer's Report; a copy is attached as Exhibit "C", and provided updates on the following:

(1) Wastewater Treatment Plant ("WWTP") Generator & Main Electrical Service Replacement, noting that McDonald Municipal & Industrial is upgrading the electrical service to the facility. She noted that the District's Engineer would be presenting Pay Estimate No. 5 in the amount of \$117,760.50 to Harris County Municipal Utility District No. 344 ("HC344") at its next meeting.

(2) Water Plant Motor Control Center Replacement, noting that the District's Engineer is reviewing bids received on August 6, 2025, and would present the recommendation of award to HC344 at its next meeting.

RESOLUTION CONCERNING DEVELOPING DISTRICT STATUS

Mr. Roach noted that the determination of a district's developing status is an annual requirement and reminded the Board of the tax rate adoption procedures for special districts under Chapter 49 of the Texas Water Code. He noted that the procedures applicable to a particular district will depend, in part, upon whether it is determined to be a "developed" or "developing" district under Senate Bill 2 requirements, noting the impact on district tax rates and potential election requirements. After some discussion, Director Covart motioned to recognize the District as a "developed" district for the 2025 tax year and adopt the corresponding resolution. Director Roundy seconded the motion, which passed unanimously.

OPERATOR'S REPORT

Mr. Maas presented the Operator's Report; a copy is attached as Exhibit "D".

BEST TRASH CONSUMER PRICE INDEX ("CPI") REVIEW AND POSSIBLE RATE ORDER AMENDMENTS

Mr. Farrar presented the CPI increase, noting that it would change from \$25.99 to \$27.16, effective August 1, 2025. After some discussion, Director Covart motioned to approve the CPI increase and absorb the cost rather than passing it on to residents. Director Hood seconded the motion, which passed unanimously.

Mr. Farrar exited the meeting.

PUBLIC POWER POOL (“P3”) 2025 PROCUREMENT UPDATE

Mr. Roach presented the annual P3 status report.

COMMUNICATIONS REPORT

Ms. Gentry presented the Communications Report; a copy is attached as **Exhibit “E”**. The Board held a discussion regarding various utility and electricity vendors coming into the District.

SECURITY MATTERS

Mr. Roach presented the Security Report, noting there was no action.

SUMMERWOOD MATTERS

There was nothing new to report.

DIRECTOR’S REPORT

Director Covart motioned to appoint Mr. Williamson as a Director. After further discussion, Director Hood seconded the motion, which passed three-to-zero (3-0) with Director Dobbs abstaining. Mr. Roach then provided a general overview of director requirements.

ATTORNEY’S REPORT

Mr. Roach presented a summary regarding the 2025 Legislative Session and an overview of the 17 constitutional amendments scheduled to appear on the November 2025 election ballot.

***EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTIONS 551.071, 551.074, ET. SEQ.**

The Board did not enter an executive session.

PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS

The Board concurred to reconvene for their next regular meeting on September 12, 2025, at 12:00 p.m. at the District Attorney’s office. After no further discussion, Director Covart motioned to adjourn the meeting. Director Hood seconded the motion, which passed unanimously.

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Approved this 12th day of September 2025.

/s/ Christopher D. Roundy
Secretary, Board of Directors

(SEAL)



LIST OF EXHIBITS

Exhibit A - Bookkeeper's Report
Exhibit B - Tax Assessor's Report
Exhibit C - Engineer's Report
Exhibit D - Operator's Report
Exhibit E - Communications Report