

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 361
Minutes of Meeting of Board of Directors
June 6, 2025

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 361 (the “District”) held its regular monthly meeting in accordance with the duly posted notice of the meeting and the Texas Open Meetings Act. The roll was called of the duly constituted officers and members of said Board, as follows:

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| Todd Covart | President |
| Jaclyn Hood | Vice President |
| Erica Dobbs | Assistant Vice President |
| Christopher D. Roundy | Secretary |

All of the above were present, except Director Dobbs, who virtually entered later in the meeting, thus constituting a quorum.

Also present at the meeting were Charlie LaConti of Municipal Accounts & Consulting, L.P. (the “District’s Bookkeeper”); Josh Maas of M. Marlon Ivy & Associates, Inc. (the “District’s Operator”); Cindy Fields of BGE, Inc. (the “District’s Engineer”); Sarah Caudle of Utility Tax Service, LLC (the “District’s Tax Assessor”); and Jonathan Roach*, Ray Arce, Jessica Gentry, and Hayden Toth of Roach & Associates, PLLC (the “District’s Attorney”). [*Remote Attendees]

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES FOR PRIOR BOARD MEETINGS

The Board considered the regular meeting minutes of April 11, 2025, and May 9, 2025, for approval. After some discussion, Director Hood motioned to approve the April 11, 2025, and May 9, 2025, regular meeting minutes. Director Covart seconded the motion, which passed unanimously.

BOOKKEEPER’S REPORT

Mr. LaConti presented the Bookkeeper’s Report, including the investment report and invoices submitted for payment; a copy is attached as **Exhibit “A”**. After some discussion, Director Covart motioned to approve the Bookkeeper’s Report and authorized payment of invoices. Director Roundy seconded the motion, which passed unanimously.

Mr. Toth exited the meeting.

DELINQUENT TAX REPORT

Mr. Roach presented the Delinquent Tax Report, noting there was no action.

TAX ASSESSOR’S REPORT

Ms. Caudle presented the Tax Assessor's Report; a copy is attached as Exhibit "B", presenting the District's preliminary values.

Director Dobbs virtually entered the meeting.

After some discussion, Director Covart motioned to approve the Tax Assessor's Report and authorize payment of invoices. Director Roundy seconded the motion, which passed three-to-zero (3-0) with Director Dobbs abstaining.

ENGINEER'S REPORT

Ms. Fields reviewed the Engineer's Report; a copy is attached as Exhibit "C", and provided updates on the following:

(1) Wastewater Treatment Plant ("WWTP") Generator & Main Electrical Service Replacement, noting that CenterPoint Energy is scheduled to upgrade the electric service later this Summer before the anticipated delivery of the generator this Fall.

(2) Water Plant Motor Control Center Replacement, noting that the design is nearing completion. She also stated that the District's Engineer is still planning on waiting for the City of Houston's (the "City") new Northeast Water Purification Plant expansion to be complete to proceed with bidding and construction as the Harris County Municipal Utility District No. 344 ("HC344") water plant will need to be offline for a period of time and we need the City's water production to be reliable.

(3) Capital Improvement Plan ("CIP"), noting there is one (1) proposed project for 2026, the replacement of Hydro-Pneumatic Tank No. 2 and Miscellaneous Recoating at the water plant for an estimated cost of \$467,000. She said the District's Engineer proposes to wait to design and perform this work until after the 2026 Spring water plant inspection to confirm that HPT No. 2 needs to be replaced. Next, she said the remaining expenses presented include potential projects based on age that may be performed by the District's Operator, the upcoming WWTP Discharge Permit Renewal/Amendment application preparation, and the annual CIP inspection expenses. Ms. Fields stated that the preparation of the WWTP Discharge Permit Renewal/Amendment application would be requested at HC344's June meeting for submittal to the Texas Commission on Environmental Quality by November 2025. Then, she listed some upcoming CIP projects specific to the District. Mr. Maas noted that the District could potentially repair sidewalks within the District. After some discussion, the Board concurred that the District's Operator survey the sidewalks in the District and report on what needs to be repaired.

OPERATOR'S REPORT

Mr. Maas presented the Operator's Report; a copy is attached as Exhibit "D".

COMMUNICATIONS REPORT

Ms. Gentry presented the Communications Report; a copy is attached as Exhibit “E.”

SECURITY MATTERS

There was nothing new to report.

SUMMERWOOD MATTERS

There was nothing new to report.

DIRECTOR’S REPORT MATTERS, INCLUDING AWBD CONFERENCE (JUNE 12-14)

There was nothing new to report.

ATTORNEY’S REPORT

Mr. Roach noted that the legislative session ended on June 2, 2025, and discussed many bills that could potentially impact the District. He further advised that these new bills will be effective September 1, 2025. Next, Mr. Roach noted that the Board is required annually to file a form with the Secretary of State regarding the voting system(s) the District may have used during the year and asked for authorization for the District’s Attorney to complete and file the form on behalf of the District, as necessary. Then, he requested approval of the destruction of old copies of prior Board meeting notes as allowed by applicable law. He reminded the Board that the District’s Attorney is retaining electronic copies of virtually all District records and that copies of all official meeting minutes are kept in perpetuity. After some discussion, Director Covart motioned to authorize: (1) the submission of the voting system annual filing form, if needed; and (2) the destruction of old copies of prior Board meeting notes. Director Hood seconded the motion, which passed unanimously.

*EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTIONS 551.071, 551.074, ET. SEQ.

The Board did not enter an executive session.

PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS

The Board concurred to reconvene for their next regular meeting on July 11, 2025, at 12:00 p.m. at the District Attorney’s office. After no further discussion, Director Hood motioned to adjourn the meeting. Director Roundy seconded the motion, which passed unanimously.

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Approved this 11th day of July 2025.

/s/ Christopher D. Roundy
Secretary, Board of Directors

(SÉAL)



LIST OF EXHIBITS

Exhibit A - Bookkeeper's Report
Exhibit B - Tax Assessor's Report
Exhibit C - Engineer's Report
Exhibit D - Operator's Report
Exhibit E - Communications Report