

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 361
Minutes of Meeting of Board of Directors
March 13, 2026

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 361 (the “District”) held its regular monthly meeting in accordance with the duly posted notice of the meeting and the Texas Open Meetings Act. The roll was called of the duly constituted officers and members of said Board, as follows:

Todd Covart	President
Jaclyn Hood	Vice President
Erica Dobbs	Assistant Vice President
Christopher D. Roundy	Secretary
Richard Williamson	Director

All of the above were present, except Director Dobbs, who entered later in the meeting, and Director Hood, thus constituting a quorum.

Also present at the meeting were Christopher Section of Municipal Accounts & Consulting, L.P. (the “District’s Bookkeeper”); Josh Maas of M. Marlon Ivy & Associates, Inc. (the “District’s Operator”); Alene Frey of BGE, Inc. (the “District’s Engineer”); Monica Pena of Utility Tax Service, LLC (the “District’s Tax Assessor”); Jonathan Roach*, Ray Arce, Jessica Gentry, and Hayden Toth of Roach & Associates, PLLC (the “District’s Attorney”); and Rodd Rudine of Texas Groundworks Management, Inc. [*Remote Attendees]

COMMENTS FROM THE PUBLIC

Mr. Rudine introduced himself, stating that he provides landscape, mowing, tree care, and related maintenance services to Municipal Utility Districts and Homeowners Associations. Director Covart stated that a neighboring district handles the landscaping for the area, but that the District was considering improvements to Lakeview Park.

Mr. Rudine exited the meeting.

MINUTES FOR PRIOR BOARD MEETINGS

The Board considered the regular meeting minutes of February 13, 2026, for approval. After some discussion, Director Covart motioned to approve the minutes from the regular meeting held on February 13, 2026. Director Williamson seconded the motion, which passed unanimously.

BOOKKEEPER’S REPORT

Mr. Section presented the Bookkeeper’s Report, including the investment report and invoices submitted for payment; a copy is attached as **Exhibit “A”**.

Director Dobbs entered the meeting.

After some discussion, Director Covart motioned to approve the Bookkeeper's Report and to authorize payment of the invoices. Director Williamson seconded the motion, which passed unanimously.

RESEARCH UNCLAIMED PROPERTY AND PROVIDE NOTICE TO UNCLAIMED PROPERTY OWNERS

Mr. Roach explained the purpose of and statutory requirements for filing the District's annual unclaimed property report. Mr. Section then reviewed the amounts to be reported and remitted to the State in connection with such filing. Upon motion by Director Roundy, seconded by Director Covart, the Board voted unanimously to authorize the filing of the unclaimed property report.

TAX ASSESSOR'S REPORT

Ms. Pena presented the Tax Assessor's Report; a copy is attached as **Exhibit "B"**. After some discussion, Director Covart motioned to approve the Tax Assessor's Report and authorize payment of invoices. Director Roundy seconded the motion, which passed unanimously.

DELINQUENT TAX REPORT

Mr. Arce presented the Delinquent Tax Report, and a brief discussion ensued.

ENGINEER'S REPORT

Ms. Frey reviewed the Engineer's Report; a copy is attached as **Exhibit "C"**, and provided updates on the following:

(1) Wastewater Treatment Plant Generator & Main Electrical Service Replacement, noting that the project is complete and indicated that the District's Engineer would be presenting Pay Estimate No. 9 & Final in the amount of \$116,768.90, payable to McDonald Municipal and Industrial, to Harris County Municipal Utility District No. 344 at their next meeting.

(2) Water Plant Motor Control Center ("MCC") Replacement, noting that the new MCC is being fabricated.

(3) WWTP Permit Renewal Amendment, noting that the application is in the technical review phase and the draft permit is pending. She stated that the first publication had been completed and that the second would be completed once the draft permit is received.

(4) AWIA 2026 Risk & Resilience Assessment ("RRA") & Emergency Response Plan ("ERP") Renewals, noting that the District's Engineer is continuing to work on the updates to the RRA and the ERP.

OPERATOR'S REPORT

Mr. Maas presented the Operator's Report; a copy is attached as Exhibit "D", noting that the City of Houston is hosting a site visit at their Northeast Water Purification Site on April 22, 2026, at 10:00 a.m.

Mr. Toth entered the meeting, then exited.

After some discussion, Director Covart motioned to: (1) approve the Operator's Report; and (2) authorize the District's Operator to prepare the Consumer Confidence Report. Director Williamson seconded the motion, which passed unanimously.

COMMUNICATIONS REPORT

Ms. Gentry presented the Communications Report; a copy is attached as Exhibit "E", noting that the District's website domain would be renewed this month for \$30.14. After some discussion, Director Covart motioned to approve the domain renewal. Director Roundy seconded the motion, which passed unanimously.

SECURITY MATTERS

Mr. Arce stated that the Security Committee Meeting was scheduled to be held later that day.

DIRECTOR'S REPORT

There was nothing to report.

ATTORNEY'S REPORT

Mr. Roach gave a brief overview of the World Water Week 2026 Conference and noted that he would send the Board more information.

2026 DIRECTORS ELECTION MATTERS

Mr. Roach presented the Order Declaring Candidates Elected and Cancellation of the May 2, 2026, Directors Election ("Order"), a copy of which is attached hereto as Exhibit "F". He noted that the election can be cancelled as all incumbent candidates were unopposed. Director Williamson moved to adopt the Order. Director Covart seconded the motion, which passed unanimously.

*EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTIONS 551.071, 551.074, ET. SEQ.

The Board did not enter an executive session.

PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS

The Board concurred to reconvene for their next regular meeting on April 10, 2026, at 12:00 p.m. at the District Attorney's new office. After no further discussion, Director Covart motioned to adjourn the meeting. Director Williamson seconded the motion, which passed unanimously.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Approved this 10th day of April 2026.

/s/ Christopher D. Roundy
Secretary, Board of Directors

(SEAL)



LIST OF EXHIBITS

- Exhibit A - Bookkeeper's Report
- Exhibit B - Tax Assessor's Report
- Exhibit C - Engineer's Report
- Exhibit D - Operator's Report
- Exhibit E - Communications Report
- Exhibit F - Order Cancelling Directors' Election